

**POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION**  
**Board of Directors and General Session Meeting**  
**Zoom Meeting**  
**Meeting Minutes**  
**Monday, October 19, 2020**

Prepared by: Dana Nuanez, Secretary

**In Attendance**

PA Board of Directors Present:                      Brant Brockett, President  
   Tom Xitco, Treasurer  
   Dana Nuanez, Secretary & Officer  
   Nicole Taylor, Booster Director  
   Leigh Burdine, Communications Director

**PLHS Representatives and PLHS Staff:** Kelly Lowry

**Pointer Association (PA) Community:** Jen Doud, Beth Roach

**Call to Order:** Meeting called to order at 6:09PM by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (5 of 9 present). Absent were: Scott Deschenes, Becky Rhea, Kim Jessop-Moore, Nazare Judd

**I. Introductions and General Business**

**Introductions:** None.

**Meeting Minutes:** New folders are on the PLHS website for the 2020/2021 school year. The agendas and meeting minutes are uploaded to the digital filing cabinet. The Meeting Minutes of the PLHS Point Association (PA) dated May 26, 2019 and September 17, 2020 were reviewed. Kelly Lowry made a **motion** to approve the meeting minutes. Nicole Taylor seconded the motion. All approved, none opposed. Motion passed.

**Open Discussion.**

- Nothing discussed.

**II. School Reports**

**Principal's Report (Kelly Lowry).**

- Kelly Lowry stated that he is honored to be the principal and PLHS and thankful that the community chose him to lead this amazing school.
- Working to keep the community as informed as possible with Leigh Burdine's support through Constant Contact.
- Opened up on-line learning which will continue for the foreseeable future.
- Athletics is on track to start December 12, 2020. Lowry introduced the new VP, Randee Matuk, who oversees athletics. Items discussed:
  - State CIF determined that school sports have been moved from three seasons to two seasons. What is happening with practices is dependent upon SDUSD.
  - December 12, 2020 is the scheduled practice start date; there is a city conference meeting tomorrow after which more information will be available.

- Brant Brockett asked if coaches will be tested for COVID-19 prior to practice and do they need support for testing? Per Lowry, if a need arises, he will inform the PA.
- Leigh Burdine asked if schools are not open, will practices be able to start? The thought behind this is that a plan is trying to be crafted that is separate from schools opening. Under District procedures, all club sports follow the district procedures.
- Per Tom, as the PA holding all the money for the Booster Clubs, has Lowry heard if the PA can fund the Boosters even though school isn't in place? Per Lowry, the Boosters are a separate independent organization and can spend the money.
- Lowry would like to be informed of any fundraising activities.
- Kicked-off a relatively successful open house that people were able to peruse at their leisure.

#### **Faculty Report (Amy Denny)**

- No update.

#### **ASB President (Maddie Wozniak)**

- No update.

#### **Head Counselor Report (Sarah Brandl)**

- No update.

#### **Athletic Director Report (Manny Diaz)**

- No update.

### **III. PL Cluster Foundation Report (Isabelle Leyva)**

- No update.

### **IV. Treasurer's Report (Tom Xitco)**

- All bank accounts have been reconciled through September 30, 2020.
- There was very little new activity; everything is fine with respect to the financials.
- Xitco will contact the same person regarding the tax returns, and they will be completed.

### **V. Vice President - (Scott Deschenes)**

- No update.

#### **Activities & Projects Director (Becky Rhea)**

- No update.

#### **Boosters Director (Nicole Taylor)**

- Per Taylor, each sport has a date that practice can commence. If at the city meeting tomorrow they can't come up with a start date, then it pushes everything out because the next meeting is in December.
- Want to get Boosters engaged and order uniforms. Advised that the PA is not paying a coach or instructors with any Booster funds right now because the teams are not able to start practice.
- New forms for Boosters are available; will get in contact with Dana Tolomeo to upload the revised forms to the website.
- The instructional manual is complete and will be uploaded.
- Several requests for fundraising have been received; advised that the Boosters need to complete the forms. Taylor will update Lowery with any fundraising requests.
- Leigh Burdine will send out an eblast with all the information.
- Taylor advised that a concern has been brought about parents coaching their own kids in a sport that their kids play. Per Lowry, there is no policy regarding this situation. The

challenge is that it is very difficult to find coaches. If there is a valid concern, it should be brought up to Manny Daiz and then escalated to Randee Matuk and Kelly Lowry if necessary.

#### **Communications Director (Leigh Burdine / PLHSnews@gmail.com)**

- Constant Contact. Burdine is revisiting the issue as the Cluster is no longer providing Constant Contact service. Loma Portal Elementary and PLHS are the only schools who will be using Constant Contact. Burdine will determine what the costs are associated with continue the service for only two schools. The login and password information has been changed to prevent access for other schools who may try to use Constant Contact without participating in the expense. As stated last month, Constant Contact is a valuable tool that we want to continue using because PLHS has thousands of contacts.

#### **Publicity Chair (Vacant)**

- No update.

#### **Alumni Association Director (Kim Jessop-Moore)**

- No update.

#### **Gifts & Grants (Kathee Weisenberg)**

- No update.

### **VI. New Business, Roundtable, Announcements**

- Senior Class. Beth Roach and Jen Doud are the Senior Activities coordinators. As part of their endeavor to keep everyone happy, they are scheduling monthly giveaways for the Senior Class. Senior signs will be distributed in October.
  - An ask was made if the PA will help contribute to the 150 Freshman signs that were printed. Lowry stated that when the school year began, the ask was made how to welcome the new freshman. PLHS thought that they should do something; Lowry made a moved, the signs have not been paid for yet, and if the PA could participate it would be appreciated. Jen Doud stated that something similar should be done to support the senior class.
  - Per Xitco, last spring the PA decided to help the senior class because the situation was unprecedented. The PA needs to decide on a precedent and decide how much the PA will spend to support each class.
  - Burdine stated that the PA needs to make a decision to support 2021 and put a cap on that dollar amount. This is a unique situation for the Seniors and Freshmen.
  - Brockett concerned that the PA doesn't have any money coming in; we didn't have The Bite last year.
  - Xitco stated the PA has to be smart about how we spend our money and stay within our means. Need to decide how much money we should put in a COVID fund to support the classes. Can't use ASB funds because it will need to benefit every kid; they are considered public funds and have to benefit the entire student body.
  - Burdine state we aren't doing gifts and grants right now, so perhaps that budget could be redirected. J
  - Jen Doud stated that she is trying to put herself in the shoes of a sophomore and junior parent, and don't think they need to be represented at this time because they aren't in a milestone year. Nicole Taylor does not think that a poster will make his son feel anymore welcome with a yard sign/ poster.
  - Brandt summarized asking for \$2K for each class, for a total of \$4K. Leigh does not anticipate that this will be a yearly thing; this is a special circumstance and did not anticipate that we would still be in this situation.

- Jen Doud made a **motion** that the Freshman and Senior class will receive up to \$2,000 each on a reimbursement basis to help celebrate its milestones during this COVID situation. Tom Xitco seconded the motion. (5) approved; one (1) opposed. Motion passed.
- Kelly Lowry requested that Manny Diaz be added to the zoom distribution for future meetings. In addition, Lowry circulated a CIF sports calendar. Burdine asked for updates on athletics so that she can send that information out via constant contact.
- Brockett will share the costs associated with upgrading the zoom meetings for the PA association.
- Information to be added to Constant Contact about using smile.amazon.com.

**Adjournment:** The meeting adjourned at 6:58PM.

Future Meetings of the PLHS Pointer Association 2019-2020:

November 9, 2020

December 14, 2020

January 11, 2021

February 8, 2021

March 8, 2021

April 12, 2021

May 10, 2020

June TBD, end of year party